

(Draft) ConFest Committee Minutes

Date: 25/01/2024 **Register:** <https://dte.coop/register>
Time: After the OC Mtg which starts at 7:30 PM **Zoom:** <https://dte.coop/zoom>
Venue: n/a **Phone:** (02) 8015 2088 Meeting ID Number 2362803699
CC Minutes [DTE Library CC Minutes](#) **Email:** cmail@dte.coop

#	Item	Raised by:			
1	Acknowledge and pay respect to the traditional owners and ongoing custodians of the land				
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.	Rick Gills			
2	Meeting Started	Procedural			
	9 : 46 PM				
3	Meeting coordinators	Procedural			
	Chairperson: Mark Rasmussen Minute Keeper: Ellen Brogan Zoom Host/s: Mark Rasmussen Time Keeper: Attendance monitor:				
4	Attendance Please Register your attendance You can check here for your Past Attendance	Procedural			
	<table border="1"> <tbody> <tr> <td>Aaron Shiperlee - Y Adam Nelson Ana Aguilar Brett Dalton - Y Brian Denham - Y Charlie Dalton-Twist - Y Chris Selwood Craig Newcombe David Cameron - Y David Cruise - Y David Wolfe - Y Ellen Brogan Georgina Helliwell</td> <td>Ian Hales - Y Janni Vann Der Laan Jason Thomas - Y Jessica Jane TownsendY John Reid Kel Smith Kevin Taylor - Y Kim Chadwick Lance Nash - Y Lindy Hunt - Y Malcolm Matthews - Y Mark Rasmussen - Y</td> <td>Ray Higgins - Y Rick Gill Robin Macpherson - Y Rory Page Susan Helson - Y Viv Laroulette Special Guests Bob Howard Allen Bott Apologies -</td> </tr> </tbody> </table>	Aaron Shiperlee - Y Adam Nelson Ana Aguilar Brett Dalton - Y Brian Denham - Y Charlie Dalton-Twist - Y Chris Selwood Craig Newcombe David Cameron - Y David Cruise - Y David Wolfe - Y Ellen Brogan Georgina Helliwell	Ian Hales - Y Janni Vann Der Laan Jason Thomas - Y Jessica Jane TownsendY John Reid Kel Smith Kevin Taylor - Y Kim Chadwick Lance Nash - Y Lindy Hunt - Y Malcolm Matthews - Y Mark Rasmussen - Y	Ray Higgins - Y Rick Gill Robin Macpherson - Y Rory Page Susan Helson - Y Viv Laroulette Special Guests Bob Howard Allen Bott Apologies -	
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	<div data-bbox="220 197 1286 271" style="border: 1px solid black; padding: 5px;"> <p>Helen Laub</p> </div> <p><u>Y = Can Vote</u></p> <p>Those who can vote at this meeting are below</p> <ul style="list-style-type: none"> Remove this section after adding Y to attendance names where necessary You can check here for your Past Attendance <table border="0"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Name</th> <th style="text-align: left;">Name</th> </tr> </thead> <tbody> <tr> <td>Aaron Shiperlee</td> <td>David Wolfe</td> <td>Lindy Hunt</td> </tr> <tr> <td>Andrew Mclean</td> <td>Glenn Raby</td> <td>Malcolm Matthews</td> </tr> <tr> <td>Brett Dalton</td> <td>Ian Hales</td> <td>Mark Rasmussen</td> </tr> <tr> <td>Brian Denham</td> <td>Jason Thomas</td> <td>Ray Higgins</td> </tr> <tr> <td>Charlie Dalton-Twist</td> <td>Kevin Taylor</td> <td>Robin Macpherson</td> </tr> <tr> <td>David Cameron</td> <td>Lance Nash</td> <td>Susan Helson</td> </tr> <tr> <td>David Cruise</td> <td></td> <td></td> </tr> </tbody> </table>	Name	Name	Name	Aaron Shiperlee	David Wolfe	Lindy Hunt	Andrew Mclean	Glenn Raby	Malcolm Matthews	Brett Dalton	Ian Hales	Mark Rasmussen	Brian Denham	Jason Thomas	Ray Higgins	Charlie Dalton-Twist	Kevin Taylor	Robin Macpherson	David Cameron	Lance Nash	Susan Helson	David Cruise			
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5	Confirmation of previous minutes	<i>Procedural</i>																								
	<p>Previous Minutes Dated : 18/01/2024 Draft - Minutes - Chat - Audio</p> <p>Corrections: (Corrections are not matters arising, corrections are to correct errors in the draft before approving the minutes)</p> <ol style="list-style-type: none"> Chris Selwood to be added as a apology <p>Previous Minutes Dated : 11/01/2024 Draft - Minutes - Chat - Audio</p> <p>Corrections: (Corrections are not matters arising, corrections are to correct errors in the draft before approving the minutes)</p> <p>N/A</p>	<p><i>Mvd: DC</i> <i>Sec: SH</i></p> <p><i>PBC</i></p> <p><i>Mvd: BD</i> <i>Sec: SH</i></p> <p><i>PBC</i></p>																								
6	Matters Arising	<i>Procedural</i>																								
	N/A																									
7	Correspondence - List																									
	<p>20240111 Travelling Swing.pdf - Link</p> <p>20240118 Agenda Item - Motion to propose concession ticketing options.pdf</p> <p>20240118 Fw: Fwd: Confest 2024 - Quote Dr Luke Smith.pdf</p> <p>20240118 DTE_Funding_Application for Hive wiring Jan 2024_22-05-2022.pdf</p> <p>20240118 Proposed Hive wiring.pdf</p> <p>20240118 Budget request.pdf</p> <p>20240119 Fwd/ [Directors] Workshops</p> <p>20240124 Villages, Workshop and Activity Spaces budget application spreadsheet.pdf</p>																									
8	Budgets - Funding Applications																									
8.2	Waste Management at ConFest 2024 - 15,000																									
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8.3	Supply of sand for ConFest 2024 - 2500																									

	Description Sand for Cooking Circles, Beaches and Village spaces	Motion The CC approves the budget of 2500.00 to fund Sand for Cooking Circles, Beaches and Village spaces Payment - Invoiced Contractor organised by Mark R Details - Link Row 13	<i>Mvd: MR</i> <i>Sec: SH</i> <i>PBC</i>
8.4	Veg Out Village Budget 2024 - \$3676		
	Description To fund Veg Out Village space	Motion The CC approves the budget of \$3676.00 to fund the Veg Out Village space. Payment - Advance - Kim Chadwick (new card) Details - Link	<i>Mvd: KC</i> <i>Sec: JV</i> <i>PBC</i>
8.5	The Gypsy Kitchen Village - \$15,000		
	Description Gypsy Kitchen and workshop spaces. . A place to Gather , to cook, to relaxed be entertained be fed.	Motion The CC approves the budget of \$15000.00 to fund Gypsy Kitchen and workshop spaces. Payment - Advance - Jessica Townsend Details - Link	<i>Mvd: JT</i> <i>Sec: JV</i> <i>PBC</i> <i>PBM</i> <i>Failed</i>
9	Payments		
	<ol style="list-style-type: none"> \$15,000 to Waste Supplier Invoiced organised by Mark R \$2500.00 to Sand Contractor Invoice organised by Mark R \$3676.00 to be paid to Kim Chadwick's DTE Debit card once Kim has applied for it per their receipts per budget. LH noted that this is time critical. \$15,000 to be paid to Jessica Townsends DTE Debit Card - Suzi to ensure timing specific to funds being released. 		
10	Action Tasks		
	Ongoing Helover from 18/11		
	SH,KT, RH	SH and KT to look into the gas bottle issue and liaise with Ray to remove out of date bottle	
	SH	To put \$300 onto Kevin Taylor	
	CHAIR	Raise a role description for a Workshop Facilitator for prefestival and with Info Tent	
	Completed		

11	Reports		
12	Motions		
12.1	Concession card option		
	<p>Description CC Add Agenda Item - Motion for concession card option for Confest Ticket Bookings</p>	<p>Motion To provide a ticketing option for a concession rate to eligible Confest participants for the reduced rate of \$100 per person. Proof of concession and matching photo ID will be required at the time of ticket presentation. Carers accompanying participants will be provided with a free ticket. Holders of a valid disability parking permit will be exempted from paying a site parking fee.</p> <p>Amended Motion by JT and LH to 25 January CC.</p> <p>To provide a ticketing option for a concession rate to eligible ConFest participants (Federal Pension Card Holders) for the reduced rate of \$100. Proof of concession and matching photo ID will be required at the time of ticket presentation on site. Carers accompanying participants will be provided with a free ticket.</p> <p>Link * Check the Link for Preamble and further explanation - JT & LH have put a fair bit of energy into putting down some words, please read before asking questions Updated Link</p>	<p>Mvd: JT Sec: LH</p> <p>Failed</p>
12..2	Progress of First Aid stored materials project		
	<p>Description ConFest is now 2 months away. Expired medications have been surrendered for appropriate disposal. Equipment and consumable resources now stored in Melbourne are being sorted into what will / may / probably won't be used at ConFest. Perhaps some will be useful to other organisations. Useful stock will be moved to site when opportunities allow, however some are sensitive to heat so will need to stay in</p>	<p>Report The sorting and stocktake of materials to continue. Investigation of alternate uses and transfer of useful resources to others as appropriate. Transport of First Aid requirements to site when appropriate.</p>	<p>Mvd: DCameron</p>

	suitable storage until closer to Easter.	
13	<u>Carried Resolutions</u>	<i>Procedural</i>
	<ol style="list-style-type: none"> 1. The CC approves the budget of 15,000 to fund Waste Management bins for ConFest and surrounding areas. 2. The CC approves the budget of 2500.00 to fund Sand for Cooking Circles, Beaches and Village spaces 3. The CC approves the budget of \$3676.00 to fund the Veg Out Village space. 4. The CC approves the budget of \$15000.00 to fund Gypsy Kitchen and workshop spaces. 	
14	<u>Next Meeting Date & Time Confirmation (or expectation)</u>	<i>Procedural</i>
	01/02/2024 at 9 : 46 PM - Draft Minutes	
15	<u>Meeting Ended</u>	<i>Procedural</i>